



Tractor Operator Evaluation Form

Instructions: Use this checklist during the field session to evaluate operator proficiency. It can also be used for periodic evaluation to ensure that operators are continuing to operate the equipment properly or to introduce new equipment to operators.

Operator Name:	Date:	Dept:
Operator Email / Dot Number:	Location:	
Evaluator / Supervisor Name:	Equipment:	
Operator Activity	Rating	Comments
Pre-use inspection		
Follow Operator's Daily Pre-use Checklist.	GOOD FAIR POOR N/A	
Walk around tractor and look for hazards or damage.	GOOD FAIR POOR N/A	
Document all findings & notify supervisor.	GOOD FAIR POOR N/A	
Tractor Entry and Start-up		
Use handholds and steps to mount tractor.	GOOD FAIR POOR N/A	
Adjust seat, buckle seat belt, adjust steering wheel.	GOOD FAIR POOR N/A	
Check major controls (PTO, hydraulics, gear shift position) for the neutral or PARK position.	GOOD FAIR POOR N/A	
Adjust throttle, push clutch in, start tractor.	GOOD FAIR POOR N/A	
Check gauges, digital display, or warning lights.	GOOD FAIR POOR N/A	
Tractor Driving		
Starts tractor movement smoothly, has selected low gear, using low throttle setting.	GOOD FAIR POOR N/A	
Drives to pre- determined point, increasing throttle and speed, maintains good control of the tractor.	GOOD FAIR POOR N/A	
Comes to a smooth, steady stop, and shifts into reverse.	GOOD FAIR POOR N/A	
Backs tractor, turning at 90 degrees, comes to a stop, shifts to forward gear, turns back towards the start area.	GOOD FAIR POOR N/A	
Drives to original start area, reduces throttle and speed when entering the start point.	GOOD FAIR POOR N/A	
Tractor Shut - Off and Exit		
Stops tractor, lowers throttle (if still adjusted upward), places gear in neutral, and set brake or puts in PARK, shuts tractor off.	GOOD FAIR POOR N/A	
Dismount tractor by facing tractor and using handholds and steps.	GOOD FAIR POOR N/A	
Maintains three points of contact when dismounting. Does not jump off of last step.	GOOD FAIR POOR N/A	

Optional Additional Equipment Specific Skills

Hitching and Unhitching

<i>HITCHING:</i> Slowly and smoothly back tractor and square up to implement tongue.	GOOD	FAIR	POOR	N/A	
Back tractor to align drawbar and implement hitch pin holes, stop tractor, place gear in PARK, reduce throttle.	GOOD	FAIR	POOR	N/A	
Shut tractor off, unbuckle seatbelt, dismount tractor by facing tractor and using handholds and steps.	GOOD	FAIR	POOR	N/A	
Place tractor pin in hole to connect the implement, using the tractor pin safety-locking device; connect safety chains (if present) to tractor.	GOOD	FAIR	POOR	N/A	
Correctly connect the implement PTO, hydraulic hoses, or both. Wind-up jack, swing to storage position.	GOOD	FAIR	POOR	N/A	
<i>UNHITCHING:</i> Shut tractor off, unbuckle seatbelt, dismount tractor by facing tractor and using handholds and steps.	GOOD	FAIR	POOR	N/A	
Lower jack stand, adjust to take weight off hitch points, disconnect the implement PTO, hydraulic hoses, or both, remove tractor pin.	GOOD	FAIR	POOR	N/A	

Front - end Loader

Square up to material to be moved, lower and level the bucket.	GOOD	FAIR	POOR	N/A	
Drive forward, obtain a load, tip the bucket back to stabilize the load.	GOOD	FAIR	POOR	N/A	
Lift load smoothly until clear, keep load at low travel height, look over both shoulders and back up.	GOOD	FAIR	POOR	N/A	
Place in forward gear, maintain safe speed, travel to load destination.	GOOD	FAIR	POOR	N/A	
Make sure of sufficient clearance to raise the load, raise the load to placement level.	GOOD	FAIR	POOR	N/A	
Move slowly forward, tip bucket forward to dump load smoothly.	GOOD	FAIR	POOR	N/A	
Once empty, tip bucket back to maintain clearance, look over both shoulders, back straight out until clear.	GOOD	FAIR	POOR	N/A	

Based on my evaluation, the operator has completed the evaluation and:

is qualified to operate the equipment needs further instruction / evaluation

Evaluator Signature: _____

Operator Signature: _____